



# Pacific Regional Multiple Listing Service

Account Creation for Paragon System Login

NOTE: MONTHLY CHARGES APPLY FOR EACH ACCOUNT SETUP. CONTACT YOUR ASSOCIATION REPRESENTATIVE FOR APPLICABLE FEE TOTALS

**PLEASE PRINT, THEN FAX OR EMAIL TO YOUR ASSOCIATION REPRESENTATIVE**

- M1/NRDS#: \_\_\_\_\_ Date: \_\_\_\_\_
- First Name: \_\_\_\_\_
- Last Name: \_\_\_\_\_
- Office Name: \_\_\_\_\_
- Designated Broker/ MLS Subscriber Name: \_\_\_\_\_

\_\_\_\_\_ Assume Identity Y/N?

**Agent Being "Assumed" Must Authorize Here:**

Print: \_\_\_\_\_

Sign: \_\_\_\_\_

**If multiple agents are being assumed, please attach list with Designated Broker's signature.**

**Please select access level desired (check with Designated Broker) – Check the box:**

- 1 – Assume Identity only (Please have Agent that is granting access print/sign in box at right)
- 2 – Sold Information Only (Can only view Sold listing information. | Sold-accessing Affiliate members use this option)
- 3 – Default Viewable Access Only (can view Active, but cannot modify any listings. REALTOR Appraisers may use)
- 4 – **Default Agent Access** (can view/modify only the agent's own listings. Assume Identity can modify others w/permission)
- 5 – Single-Branch Broker-Level Access (can modify all agents' listings within own office – Designated Broker typical access)
- 6 – Multi-Branch Broker Level Access (can modify all agents' listings within both offices – DB Firm-Level typical access)

What is your position with firm? Please check:

- Secretary/Administrative    Appraiser    **REALTOR®**    MLS-Only    Other (please explain on line below):

***Login Name must be less than 20 characters and is case-sensitive.***

- Preferred Login Name: \_\_\_\_\_  
(You will be sent an email from the Paragon system with a prompt to create a new password)
- E-Mail Address: \_\_\_\_\_
- Home Address: \_\_\_\_\_
- City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_
- Phone: \_\_\_\_\_ Select one:  Cell  Home  Personal Office

Notice to MLS-Only Subscribers: Lockboxes are provided by PACMLS shareholder REALTOR® Associations to their members and are NOT provided by the PACMLS. Please contact administrative staff for questions.

**Your office Designated Broker must authorize this form.**

\* Designation Broker/ MLS Subscriber or Primary Affiliate Member Signature: \_\_\_\_\_

**IMPORTANT NOTE to Appraisers: Please attach copy of certification with this form when submitting MLS ONLY USERS: Please remember to attach a Letter of Good Standing with your license and application.**

Please return form to: [Jon@RealtorAMC.com](mailto:Jon@RealtorAMC.com) and CC to: [Belinda@RealtorAMC.com](mailto:Belinda@RealtorAMC.com)

Questions? Please Call: 509-783-2184